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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 10 April 1961

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report - March 1961

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3. On 2 March, Mr. Robert Amory Jr., DD/I, visited the Division for the first time in its Matomic Building location. He showed considerable interest in our translation/dictation operation and plans, and in the CTS.

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4. FDD has opened its conference room to Records Management Staff for a Shelf-filing Workshop in which all areas of the Agency will participate, 5-7 April. Equipment offered by leading manufacturers is on display.

On 9 March, Chief, FDD, and Administrative Officer, FDD, met with members of the Comptroller's office to discuss the GAO recommendations [REDACTED] and develop a reply thereto.

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5. On 17 March, Chief, FDD, attended the demonstration of a translation-teaching machine in OTR. The inventor [REDACTED]

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[REDACTED] displayed the machine as a pilot model, built by himself, and using [REDACTED] initial illustration. The machine has been programmed through only three lessons but seems to have an excellent potential for providing self-instruction in written or spoken languages.

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[REDACTED]

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[REDACTED] retired 31 March, ninth of our personnel to accept retirement status. She had most recently maintained our Linguist Consultant Service in Barton Hall.

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[REDACTED] received the Certificate of Merit at a 30 March presentation ceremony by the DDCI.

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On 25 March, Chief, FDD, visited [REDACTED] to clarify administrative details.

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8. We have completed Phase I of our contribution to the [REDACTED] Translation Project. This resulted in providing the project with more than four million Russian words with their parallel English text in eight scientific disciplines. We now move into Phase II supplying six million Russian words in these disciplines.

10. Special Reports Published in March:

The PKI and Its Front Organizations (Indonesia)  
Summary 2739, 10 March 1961

Information on United Front Activities and Greek--Sino-Soviet Bloc Friendship Societies - Summary 2740, 10 March 1961

Difficulties and Shortcomings of East German Cooperative Farms  
Summary 2741, 13 March 1961

Soviet Press Attacks on the Monroe Doctrine  
Summary 2744, 14 March 1961

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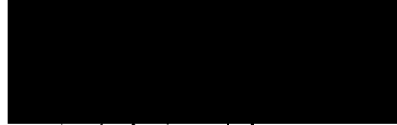
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Selected Information on the Czechoslovak Chemical Industry  
Summary 2747, 29 March 1961

Activities of the AKFM of the Malagasy Republic in 1960  
Summary 2748, 29 March 1961

Bloc Press Treatment of US-USSR and East European Exchanges,  
June-December 1960 - Summary 2750, 31 March 1961



J. J. BAGNALL

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Enclosures:

1. Statistical Report
2. Details of personnel actions

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